



**Job Title: Information Technology Director**

Reports To: Operations Pastor

Position Status: Full Time — Salaried

Position Summary: This position will have overall responsibility for the procurement, deployment, management and disposal of all church owned and operated IT assets.

**Job Responsibilities and Duties:**

- Manage internal IT systems, networking components & suppliers, media delivery systems, and external cloud delivery platforms (including Microsoft 365 & Google Workspace)
- Consult and guide church leadership in suitable technology platforms to meet requirements
- Works and trains users in understanding and leveraging Revolution Church's IT systems
- Asset management and tracking via Asset Tiger
- Defines and maintains accurate budget projections for new capabilities and life cycles of aging equipment
- Able to work with and develop ministry leaders to anticipate, recommend technology platforms
- Develop a team of well-trained volunteers to assist Revolution Church campuses on weekend gatherings and special events for critical infrastructure management
- Willing to learn and grow with the church
- Other duties as assigned

**Job Skills and Requirements:**

- Basic understanding of Apple client devices & troubleshooting, including JAMF and Apple Enterprise MDM platforms
- Basic Windows Server management experience
- Asset Tiger experience
- Basic understanding of distributed networking (VLAN, WAN, and SD-WAN technologies)
- Basic understanding of the following related systems in use: Planning Center, Resi, ProPresenter, ChromaQ, Soundcraft/Harman, Black Magic Design, Audinate Dante
- Basic administration of Windows 2019 server
- Ubiquiti Networking
- Windstream OfficeSuite Platform
- Organized
- Conflict resolution skills
- A commitment to good interpersonal relationships, teamwork and support of church ministries.
- Willingness to learn and grow in these areas

**Christian Requirements:**

- A demonstrated Christian faith commitment
- A passion for the vision of Revolution Church
- Dependable church attendance at Revolution Church
- Signed commitment to The Revolution Church Stewardship Covenant

**Additional Information:**

Receives a performance evaluation per church policy  
Compensation is reviewed annually

**Normal time requirements:**

Monday 9a-5p, Weekly gatherings (Thursday or Sunday) (supervisor determined) and special events

I have read and received a copy of my job description. I understand this overrides anything I have been given or told in the past. I further understand that I am expected to follow my job as outlined above, and that if I have any questions concerning what is expected of me, I will speak with my immediate supervisor identified above.

Employee Signature: \_\_\_\_\_  
Sep 2022

Date \_\_\_\_\_